



Tax Calendar FY2025

Month	Monthly compliance		Quarterly compliance		Yearly compliance		monthly total count
	Payroll ⁽¹⁾	VAT ⁽²⁾	Payroll form (4) ⁽³⁾	WHT form (41) ⁽⁴⁾	CIT ⁽⁵⁾	TP ⁽⁶⁾	
Jan.	☒	☒	☒	☒	☐	☐	4
Feb	☒	☒	☐	☐	☐	☐	2
Mar	☒	☒	☐	☐	☐	☐	2
Apr	☒	☒	☒	☒	☒	☐	5
May	☒	☒	☐	☐	☐	☐	2
Jun	☒	☒	☐	☐	☐	☐	2
Jul	☒	☒	☐	☐	☐	☒	3
Aug	☒	☒	☒	☒	☐	☐	4
Sep	☒	☒	☐	☐	☐	☐	2
Oct	☒	☒	☐	☐	☐	☐	2
Nov	☒	☒	☐	☐	☐	☐	2
Dec	☒	☒	☒	☒	☐	☐	4
Total count	12	12	4	4	1	1	34

**** The time limit for the local file is 2 months after the submission of the CTR.**

We would like to propose a time frame to achieve the best tax obligations on time as follows :

1- VAT returns:

receiving the data on the 15th of the following month to review within 3 (three) working days following your confirmation / your notes
Along with proof of payment by e-mail the following day to complete the submission process.

2- Payroll Monthly return:

receiving the data on the 10th of the following month to review within 3 (three) working days following your confirmation / your notes
Along with proof of payment by e-mail the following day to complete the submission process.

3- Payroll Quarterly Return:

Extracting the data on the 10th of the following month to review within 3 (three) working days to be aligned with TB & Expenses Analysis
following your confirmation / your notes Along with proof of payment by e-mail the following day to complete the submission process.

4- Withholding tax return (Quarterly)

receiving the data on the 10th of the following month to review within 3 (three) working days following your confirmation / your notes
Along with proof of payment by e-mail the following day to complete the submission process.

5- Company income Return

With in 5 (Five) working days After receiving all the requirement that will be sent by E-mail

6- Transfer pricing study:

Will be discussed on time (if needed).

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